

In accordance to articles 13 and 14 of
REGULATION (EU) 2016/679 - GDPR GENERAL DATA PROTECTION
Relating to the protection of individuals with regard to the processing of personal data, as well as free movement,

we inform:

In compliance to current legislation about processing of personal data and on the free movement of such data, SMC Slovensko a.s. as "controller", provides information concerning the use of personal data and the free movement of such data.

Personal data are:

- a) Processed lawfully, fairly and in a transparent manner in relation to the data subject;
- b) Collected for specified, explicit and legitimate purposes related to activities of issuing certifications according to voluntary standards and training;
- c) Adequate, relevant and limited to what is necessary with respect to the purposes of providing the activities of issuing certifications according to voluntary standards and training;
- d) accurate and kept up to date according the information received from customers;
- e) kept in a form which permits identification of data subjects during the period of validity of certifications or training certificates;
- f) processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures ('integrity and confidentiality').

Communication of personal data is a necessary requirement for the provision of services: acceptance of the certification offer or participation to a training course (on site or on-line) causes to approve the processing of personal data.

Personal data collected exclusively for purposes related to the activities of issuing certifications according to voluntary standards and training will be:

- Communicated to third parties only for inquiries by public authorities for the performance of their functions
- Communicated to our external collaborators (auditors, teachers, staff responsible for the provision of training courses), previously informed of your consent to the processing of personal data
- Communicated and used by our external collaborators (tax consultants) entrusted with the fulfilment of the law on tax matters.

Where the controller intends to further process the personal data for a purpose other than that for which the personal data were collected, the controller shall provide the data subject prior to that further processing with information on that other purpose and with any relevant further information.

Data subject has the right to request from the controller access to and rectification or erasure of personal data at the end of the validity of a certification or training certificate issued by SMC Slovensko a.s.

Data controller is SMC Slovensko a.s. based in Karadžičova 8-A, 821 08 Bratislava, Slovak Republic. You can contact the data protection officer at the email: info@smcsk.com.